



Ely and Caerau  
Children's Centre

# DAYCARE APPLICATION

*'Children express themselves  
confidently and delight in their  
play, with staff who promote  
learning and development'*

Care Inspectorate Wales, 2017

[www.elyandcaeraucentre.ovw7.juniperwebsites.co.uk](http://www.elyandcaeraucentre.ovw7.juniperwebsites.co.uk)

C.I.W Registration No. W01000668





At the Ely and Caerau Children’s Centre you are able to:

- \*Make use of flexible childcare.
- \*Access advice on family health matters.
- \*Attend sessions by specialist support professionals.
- \*Attend activities offered by many volunteer community groups.

Time	Session type	Details	Age range	Booking information
8am – 9am	Extra bookable hour	Optional additional time before morning session	8 weeks – 5 years	Bookable by the hour
9am – 12pm	Morning session	Core bookable session	8 weeks – 5 years	Must be booked in advance
12pm – 3pm	Afternoon session	Core bookable session	8 weeks – 5 years	Must be bookable in advance
3pm – 6pm	Extra hours	Optional additional time after afternoon session	8 weeks – 5 years	Bookable by the hour

The Day Care is well-equipped to support children’s comfort, care and development. It features a kitchenette for preparing snacks and meals, as well as dedicated changing rooms and child-friendly toilets to ensure a safe and hygienic environment. Children also have access to well-designed outdoor facilities, providing opportunities for active play, exploration and a variety of engaging outdoor activities that support their physical and social development.

**Please Note - Submitting this form does in no way guarantee a place in Day Care. If your application is accepted you will receive confirmation via email and placed on the waiting list.**

**If you would like to apply for a place in the LEA nurseries please contact:  
Nursery Admissions, County Hall, Atlantic Wharf, Cardiff, CF10 4UW**





### Charging Policy Day Care Holiday Club and Meals

Session	Fee	Details
Day Care (Core Hours)	£6.00 per hour	Open 8:00 am – 6:00 pm for children aged 8 weeks – 5 years.
Breakfast	£1.00	Charged for every child booked between 8:00 am – 9:00 am.
Lunch	£2.85	Standard lunch option for children attending Day Care
Small Lunch	£1.50	Lighter meal option for smaller appetites
Weaning Meal	£1.00	Specially prepared for babies during the weaning stage.
High tea	£1.00	Charged for every child booked in after 4:00 pm.

Note - Breakfast is charged for every child booked between 8-9am and high tea is charged for every child booked in after 4pm.

Breakfast Club	No charge for Nursery School children – term time only
Holiday Club Fees	£30 full day – 9am – 4pm including lunch and snacks

Full fees are payable for places booked regardless of illness, holiday or any time the provision is not used during the booked session unless the required one months notice has been given.

Late collections – if a parent is unreasonably late in collecting their child without contacting the Centre, or is persistently late, a charge will be made at a rate of £6.00 for every 15 minutes or part thereof.

Places are booked one month in advance and fees are payable in advance. Failure to pay fees will result in our 3 step debtor process and ultimately your child's place being offered to the next family on the waiting list.

For more information please see our full Day Care charging and Remissions Policy.

Cancelling a Contract or place – One months notice is required.

Payments to be made via cash or Debit Card. We also accept Tax Free Childcare and The Childcare Offer.



